



Background:

A key recommendation to come out of the AFL Riverina Competitions Review was for the introduction of a multi-tier Senior Competition structure.

A flow-on from this recommendation provides the opportunity for the AFL Riverina Board to review all Premiership and Individual Award names.

This process provides the following options:

- a) Retain current AFL Riverina Football and Netball Competition and Individual award names;
- b) Refresh the naming of AFL Riverina Football and Netball Competition and Individual awards;
- c) Nominate names for new AFL Riverina Football and Netball Competition and Individual awards (for awards not currently named);

It is important to note that the recommendation did not include the renaming of these Medals, Trophies and Cups. Therefore, the first option in the nomination process provides for the current name to be retained.

This pack provides:

- The AFL Riverina Premiership and Individual Award Naming Nomination Form
- Summary of the information required to nominate.
- Screenshots and instructions to assist with your nomination.



Summary of Information Required

The Nomination Form has been developed in a protected Microsoft Excel spreadsheet.

AFL Riverina Premiership and Individual Award Naming Nomination						
Firtsly, download the AFL Riverina Premiership and Individual Award Naming Nomination template and save the file as: AFL Riverina Award Naming-Competition Grade, by changing Competition and Grade to the align with the award you are nominating. Eg: AFL Riverina Award Naming-Farrer Netball A Grade.						
Complete the template below to support the name of an existing award, or to nominate a new name for the award. A new template will need to be downloaded for each award that you are nominating for.						
Forward your completed nomination template (via Email) to: david.burgess@afl.com.au Additional information to support your nomination may also be attached to your "AFL Riverina Award Naming" Email.						
1) What is the Competition, Grade and Award you are nominating for?						
Ensure you enter your selections in the following sequence: a. Competition, b. Grade, c. Award						
a. Competition:	b. Grade:					
Select cell, then click on arr	row to display Competition List Select cell, then click on arrow to display Grade List					
C. Award:						
Select cell, then click on arr	row to display Award List					
Current Name on Trophy/Medal:	#N/A					
2) Do you support retaining the current name on the Trophy/Shield?						
a. Keep current name:						
3) If you are not nominating the current name, who are you nominating?						
a. Nominee:						
If you are nominating an individual, which club did they or do they mostly associate with.						
b. Club:						

1						
4) Tell us about your nominee:						
Break down of nominee's roles, years service and achievements:						
a. Summary of your nominees association with AFL Riverina (You may attached more details to your nomination Email):						
		Limit of 600 Characters				
.						
b. Summary of your nominees key achievements (You may attached more details to your nomination Email):						
		Limit of 600 Characters				
D. 1 . D. 1						
5) Nominators Details:						
a. Nominated by:	C. Email:					
b. Club:	d. Position:					
If Applicable	e. Mobile:					
f. Seconded By:	g. Mobile:					
	_	h. Date:				



Process to lodge your nomination form.

To complete a valid Premiership or Individual Award nomination you will be required to provide the following steps:

1. Download the nomination template and save as AFL Riverina Award Naming-*Competition Grade*, by changing Competition and Grade to the align with the award you are nominating. Refer to slide 12 for detailed nomination template download instructions.

Note: A new template will need to be downloaded for each award that you are nominating for.

Competition will be either:	Riverina Football	Riverina Netball	Farrer Football	Farrer Netball
Grade will be either:	Seniors	A Grade	Division 1	A Grade
	Reserves	A Reserve	Division 2	A Reserve
	Under 17.5	B Grade	Under 17.5	B Grade
		C Grade		C Grade
		Under 17		Under 17

File name example: AFL Riverina Award Naming-Farrer Football Division 2

- 2. Complete Nomination Template as outlined on pages 6 to 10 of this pack.
- 3. Save Nomination Template ensuring the file name structure is in the same format outlined in point 1.
- 4. Attach Nomination Template to Nomination Email.
 - The subject line in your nomination email should be the same as the attached file name.
 - Additional information to support your nomination can also be attached to your nomination email.
- 5. Send email to: david.burgess@afl.com.au.



To complete the nomination form.

To complete a valid Premiership or Individual Award nomination you will be required to provide the following details:

Part 1: What is the Competition, Grade and Award you are nominating for?

Ensure you enter your selections in the following sequence:

a. Competition Select the Competition that you are nominating for.

b. Grade Select the Grade that your are nominating for.

c. Award Select the Award you are nominating for.

Part 2: Do you support retaining the current name on the Trophy/Shield?

a. Yes / No Select Yes if you support retaining the current name, or No if you are nominating a new name.

If YES, move straight to Part 5.

Part 3: If you are not nominating the current name or the award is not currently named, who are you nominating?

a. Nominee Provide the name of the person that your are nominating for the award selected in Part 1.

b. Club If applicable, provide the club your nominee mostly associates with.

Part 4: Tell us about your nominee:

a. Summary of your nominee's association with AFL Riverina

You may attach additional information to your nomination Email

b. Summary of your nominee's key achievements

Part 5: Nominators Details

Nominator's name: b. Nominator's Club (If Applicable)

c. Nominator's Email

Nominator's Position (If Applicable)

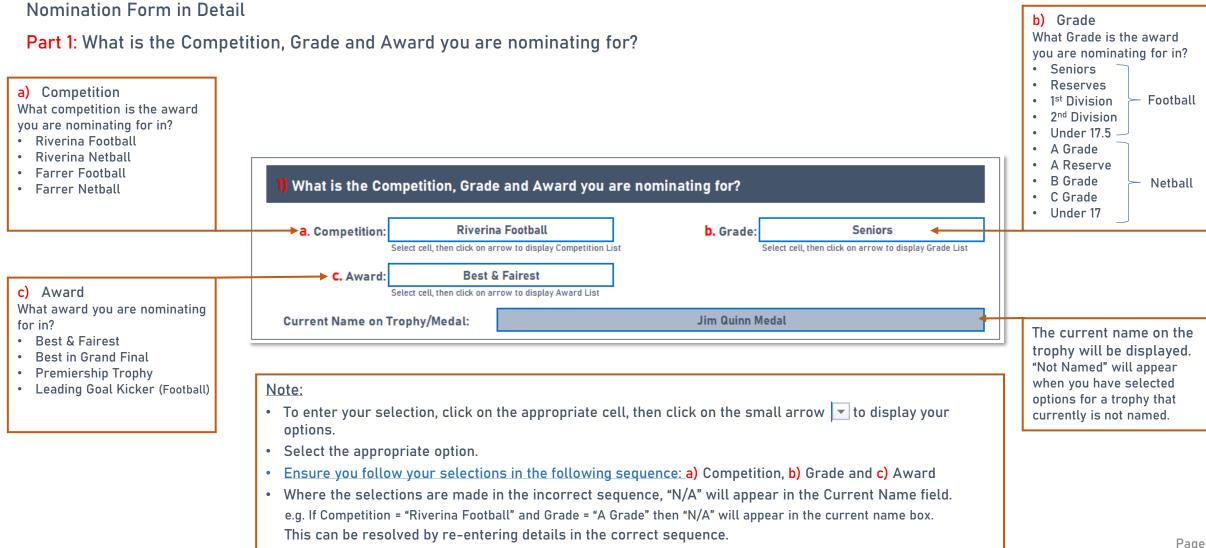
e. Nominator's Mobile

f. Seconder's Name

a. Seconder's Mobile

h. Date of Nomination







Nomination Form in Detail

Part 2: Do you support retaining the current name on the Trophy/Shield?

- a) Keep current name? Do you want to retain the trophy's current name?
- Yes
- No

2) Do you support retaining the current name on the Trophy/Shield?

a. Keep current name:

Yes

Note:

- If you select Yes, you will be directed to move to Part 5 Nominators Details.
 - You will not need to complete Part 3 and Part 4.
 - Your nomination will be recorded against the current trophy name.
- If your select No, you will be required to complete Part 3, Part 4, and Part 5.



The club that your nominee mostly associates with.

Nomination Form in Detail

Part 3: If you are not nominating the current name, who are you nominating?

If you answered <u>YES</u> to Part 2 you are not required to complete Part 3.

3) If you are not nominating the current name, who are you nominating?

a. Nominee: Not Required

If you are nominating an individual, which club did they or do they mostly associate with.

b. Club: Not Required

If you answered NO to Part 2.

3) If you are not nominating the current name, who are you nominating?

a. Nominee:

If you are nominating an individual, which club did they or do they mostly associate with.

b. Club:

Note:

If you answered No in part 2, you are required to provide the:

a) Name of your nominee;

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a) Nominee

b) Club

with.

This is a free text field.

This a free text field.

Should your be nominating an

individual, provide the Club

Name that they most associate

Enter the Name of the individual or place you are nominating.

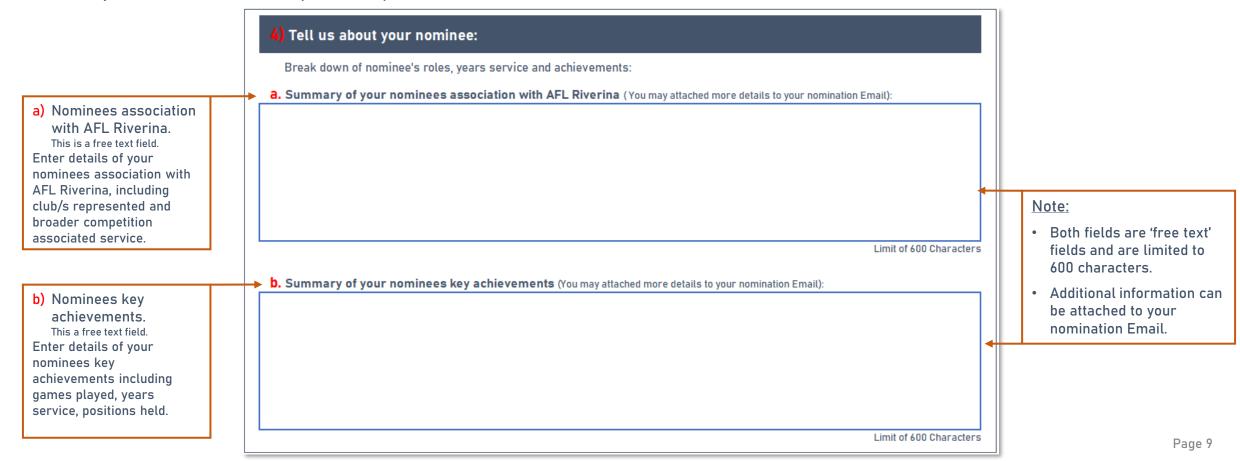


Nomination Form in Detail

Part 4: Tell us about your nominee:

If you answered Yes to Part 2, you are not required to complete Part 3.

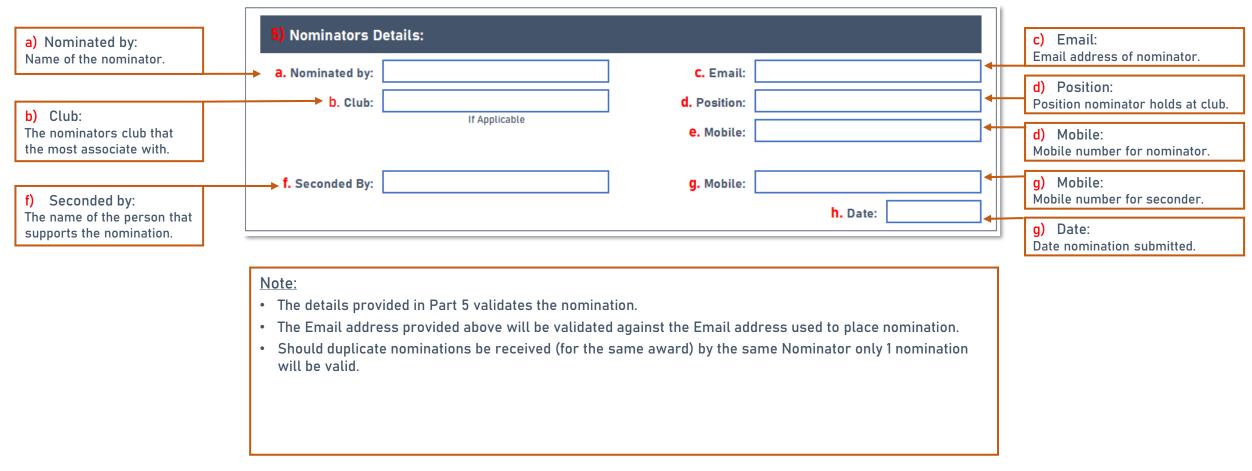
If you answered No to Part 2, please complete the details below.





Nomination Form in Detail

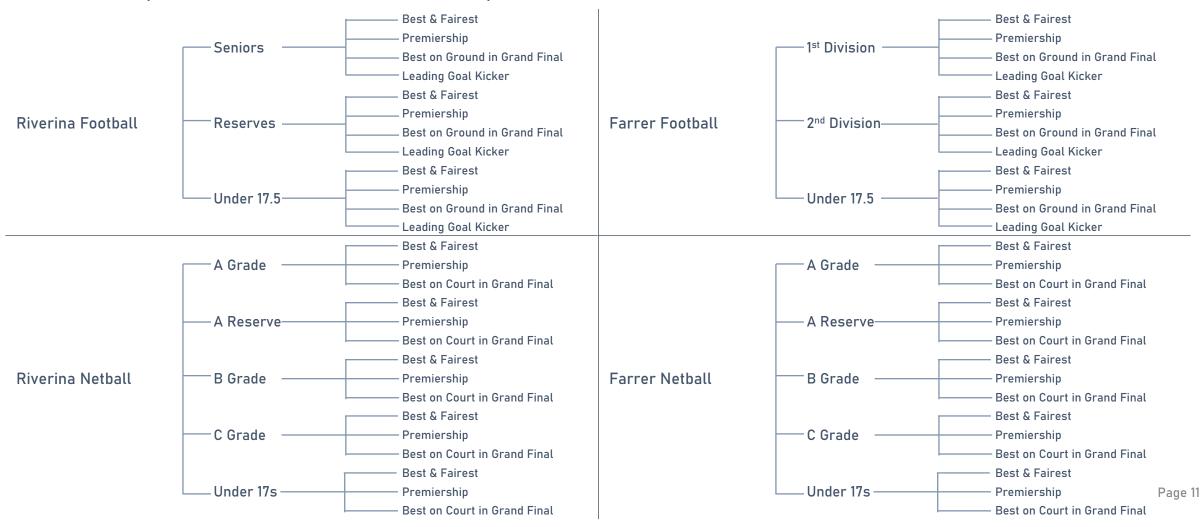
Part 5: Nominators details:





Award Nomination Matrix:

The table below provides details of Awards for each Competition and Grade

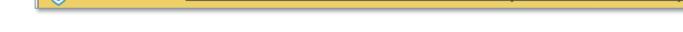




Detailed Nomination Template download instructions:

- Go to How to nominate section of Website story and click on this template.
 This will take you through to the next page.
- Click on the Nomination Template Hyperlink. This will take you through to the next page.
- 3. Click on the Download file box at the top of the screen.
- 4. Click on the Open file ink in the Downloads pop-up box.

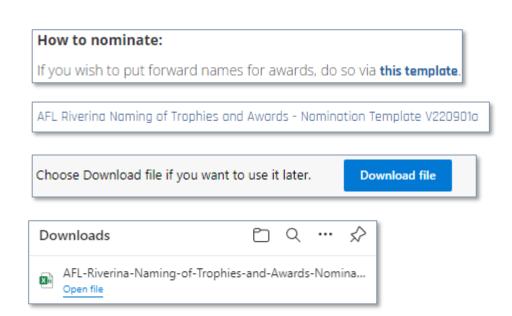
5. Click on the Enable Editing in the Protected View warning.



PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View.

- Save the template as 'AFL Riverina Award Naming Competition Grade', by changing Competition and Grade to align with the award you are nominating.
- 7. Commence with your nomination.

 Remember, a <u>new template</u> will need to be downloaded for each award that you are nominating for.



Enable Editing

Eg: AFL Riverina Award Naming-Farrer Netball A Grade.